

Dennis P. McHugh Piermont Library
Board Meeting Minutes
Wednesday, July 9, 2025, 7:00 PM
(In person at the library)

Present: Len Hunt, Anne O'Brien, Tina Roeder, Kelly Ruby, Shauna Wennerod

Present via Zoom: Victoria Panetis, Ed Stanford, Sara Tucker

Also Present: Alex Tretiak, Library Director

Absent: Mitch Eiss

A quorum was present in person.

I. CALL TO ORDER

The meeting was called to order at 7:23pm by Ed Stanford.

II. APPROVAL OF THE MINUTES

A. Approval of the minutes for the June 11 meeting: Motion was made by Kelly Ruby. Seconded by Sara Tucker. The motion passed unanimously.

B. Approval of the minutes for the June 27 meeting: Motion was made by Shauna Wennerod. Seconded by Anne O'Brien. The motion passed unanimously.

III. PUBLIC EXPRESSION

Two Piermont residents, Margaret Grace and Patty Lukes, were in attendance. Based on patron inquiry to the Piermont Civic Association, Margaret and Patty expressed a desire for the village to have its own monthly calendar with community event information. They stressed the need for a single calendar that would house information regarding all the community-based village events (including for the Library, the PCA, the Piermont Historical Society, the DPW, etc.), and that any resident or visitor could refer to as a resource. They proposed that the Library might be the host of the calendar in webpage form, and which could also be made available in print form. The Board will discuss this idea further by committee.

IV. LIBRARY DIRECTOR'S REPORT

Highlights from the report include the following:

- The 2025 RCLS Road Trip is underway.
- Summer reading programs have begun for adults, teens, and children, with weekly raffles for prizes.
- The new computer equipment for our technology upgrade has been ordered and should be installed by the end of this month.
- The monthly art show reception in June featured student artwork from Alexis Starke's year-long student art classes and drew roughly 145 attendees.

- Attendance for children's storytime has also been increasing, with the children's room filled to capacity in recent sessions.

V. TREASURER'S REPORT

- A. Monthly Report: Presented by Victoria Panetis. See attached.
- B. Claim Sheet: Motion to approve the claim sheet made by Len Hunt. Seconded by Tina Roeder. The motion passed unanimously.
- C. Victoria Panetis shared data for the FY 24-25 year-end and FY 25-26 outlook.

VI. DISCUSSION ITEMS

Anne O'Brien introduced the idea of the Library doing something to commemorate the 250th anniversary of our nation next year.

VII. COMMITTEE REPORTS

- A. Policy Committee (reported by Shauna Wennerod)
 - The Policy Committee finished the draft of the revised personnel manual and has shared it with the director to get feedback from staff.
 - The Policy Committee will next review the performance review policy and procedures, as well as the policy on the use of the Library for non-Library sponsored events.
- B. Building & Grounds (reported by Len Hunt)
 - The bollards were successfully installed in June.
 - Repair work was completed on the two broken AC units.
 - A contractor came to look at the decking, railing, and ramp.

VIII. OLD BUSINESS

None.

IX. EXECUTIVE SESSION

- A. Motion made by Kelly Ruby to move into Executive Session to discuss matters pertaining to staff compensation. Seconded by Shauna Wennerod. The motion passed unanimously.
- B. Motion to move back into regular session made by Kelly Ruby. Seconded by Len Hunt. The motion passed unanimously.

X. NEW BUSINESS

Whereas, The Piermont Library Board of Trustees had included in the 2025-2026 budget a 3% raise in staff salaries for the new fiscal year; and,

Whereas, That budget was approved by the Board in November 2024 and by public vote in December 2024; now, therefore, be it

Resolved, That the Piermont Library Board of Trustees hereby approves the 3% raise. Motion made by Len Hunt. Seconded by Victoria Panetis. The motion passed unanimously.

XI. ADJOURNMENT

Motion to adjourn was made by Anne O'Brien. Seconded by Sara Tucker. The motion passed unanimously. The meeting adjourned at 9:11pm.