

Dennis P. McHugh Piermont Library
Board Meeting Minutes
Wednesday, November 8, 2023, 7:00 PM
(In person at the library and via zoom)

Present: Mitch Eiss, Len Hunt, Anne O'Brien, Vicki Panetis, Tina Roeder, Kelly Ruby Ed Stanford, Sara Tucker, Shauna Wennerod

A quorum was present in person.

I. Call to order

The meeting was called to order by Mitch Eiss at 7:08 p.m.

II. APPROVAL OF THE MINUTES for the October 8, 2023 meeting.

Motion was made by Sara Tucker. Seconded by Kelly Ruby. The motion passed unanimously.

III. PUBLIC EXPRESSION

There was no public discussion.

IV. LIBRARY DIRECTOR'S REPORT

Mitch Eiss reported in place of our librarian, who is on maternity leave. Both circulation numbers and participation in programs continue to be up this year. Also reviewed programming for November and December briefly.

We've made progress on our AV system repair/replacement. Our old system was a home system that had been donated to the library, not a commercial system. For about \$3,000, we can update the current system. Will likely be using Hudson Valley Home Theater in Nyack, but they will not be able to schedule the work until late December.

Mitch also discussed the RCLS budget, on which we need to vote, as well as the new ILS system on which we had previously agreed.

V. TRESURER’S REPORT

Treasurer’s Report - October 2023			Nov 8, 2023 Board Meeting
			Fiscal Year 2023-2024 Approved Budget \$412,600
Operating Account +	Capital Improvement Account =	Total Checking Funds (as of)	Investment Account (T-Bills) (mkt value as of 10/10/23)
\$326,575.28	\$46,017.35	\$372,592.63	\$209,467.46
		Total Library Funds -	\$582,060.09
		(Total Checking plus Investment Account)	
Oct Revenue	Revenue YTD July '23- Oct '23	Revenue YTD July '22-Oct '22	Current % of budgeted revenue goal
\$113,076.44	\$415,115.44	\$399,195.00	100.6%
Oct Expenses	Expenses YTD July '23- Oct '23	Expenses YTD July '22-Oct '22	Current % of budgeted expenses
\$37,173.13	\$129,743.38	\$134,811.32	31.4%
Upcoming Projected/Completed Fundraising Revenue:			
Farmer’s Market		Pumpkin Decorating Oct	\$440
Book Sale Sept/Oct		Gift of Art Dec	
Spotlight Auction Sept	\$630.50	Book Sale March	
Spotlight Auction Oct	\$134.90	Craft Fair April	

Additional Notes:

- * Piermont Village Tax Levy - July 2023 \$295,800
- * South Orangetown Central School District funds – October, 2023 \$89,000
- * Re-invested funds into 6-month T-Bill due 12/28/23 52,000, 5.34% yield, settle date 7/3/23
- *Re-invested funds into 12-month T-Bill due 10/3/24 83,000, 5.33% yield, settle date 10/5/23
- *Re-invested funds into 6-month T-Bill due 4/25/24 80,000, 5.45% yield, settle date 10/26/23

Approval of the Claim Sheet: Motion by Shauna Wennerod. Seconded by Len Hunt. The motion passed unanimously.

VI. DISCUSSION ITEMS

- A. Crest Grant update
- B. RCLS 2024 Budget
- C. RCLS Integrated Library System Update
- D. Piermont Library 2024-2025 Budget

VII. COMMITTEE REPORTS

- A. Special Events & Fundraising: Discussed running an end-of-year donation appeal. Also, we need to purchase new merchandise for future events.
- B. Building & Grounds Placement of the removable ballards for in front of the library has been approved by the building inspector. On our trees: Joe Sarvis recommended topping off and trimming a tree in front of the building. The estimated cost is about \$500.
- D. Election 2023: The election will be held on 12/13. Three current board members are running for re-election. Petitions are due by 11/27. Legal notice will be posted in the village and in the Journal News.

VIII. OLD BUSINESS

None.

IX. NEW BUSINESS

- A. Motion to approve the RCLS 2024 Budget. Motion made by Kelly Ruby. Seconded by Len Hunt. Motion passed unanimously.
- B. Motion to approve new ILS platform (Integrated Library System)
Whereas Piermont Public Library (the “Library”) and RCLS are party to an agreement for Integrated Library System participation (ILS) with a five-year term beginning January 1, 2023, and
Whereas the Director’s Association (DA) voted to change the current ILS vendor, SirsiDynix, to a new ILS vendor, ByWater Solutions, with the affirmative consent of a majority of member library directors, therefore
Be it resolved that the Library hereby agrees with the DA and votes in favor of switching ILS providers from SirsiDynix to ByWater Solutions. Motion made by Sara Tucker. Seconded by Ed Stanford. Motion passed unanimously.
- C. Motion to Approve the 2024-25 Piermont Library Budget. Motion made by Shauna Wennerstrom. Seconded by Ann O’Brien. Motion passed unanimously.

X. ADJOURNMENT Motion to Adjourn at 9:14 pm Motion to adjourn made by Ann O’Brien. Seconded by Shauna Wennerod. Motion passed unanimously.