

**Dennis P. McHugh Piermont Library**  
**Board Meeting Minutes**  
**Wednesday, January 10, 2024**  
**(In person at the library and via zoom)**

**Present:** Mitch Eiss, Len Hunt, Anne O'Brien, Vicki Panetis, Kelly Ruby, Ed Stanford, Sara Tucker, Shauna Wennerod

**Present via zoom:** Tina Roeder

A quorum was present in person.

**I. Call to order**

The meeting was called to order by Mitch Eiss at 7:10 p.m.

**II. APPROVAL OF THE MINUTES** for the December 13, 2023 meeting.

The motion was made by Len Hunt. Seconded by Sara Tucker. The motion passed unanimously.

**III. PUBLIC EXPRESSION**

There was no public discussion.

**IV. LIBRARY DIRECTOR'S REPORT**

Mitch Eiss reported in place of our librarian, who is on maternity leave.

December visitor numbers: Adult 1,022 Children 325 Teens 34

Both circulation numbers and participation in programs continue to be up this year. Also reviewed programming for November and December briefly.

The Gift of Art Program was very successful.

Update on Crescent Grant (Roof): The documentation and final sign offs have been completed for the Grant Disbursement Agreement (GDA). The final Funding Requisition paperwork can now be submitted. The funds should reach us within this fiscal year.

The Farmer’s Market is now using our parking lot again for the winter season. They are required to clear the lot on Sunday’s by 2:30 when we have the artist’s reception or in the event we need it for other purposes.

**V. TRESURER’S REPORT**

<b>Treasurer’s Report - December 2023</b>			<b>Jan 10, 2024 Board Meeting</b>
			<b>Fiscal Year 2023-2024 Approved Budget \$413,600</b>
<b>Operating Account +</b>	<b>Capital Improvement Account =</b>	<b>Total Checking Funds (as of 12/31/23 )</b>	<b>Investment Account (T-Bills) (mkt value as of 1/5/24)</b>
\$258,346.64	\$53,233.35	\$311,579.99	\$211,593.87
			<b>Inv. Returns = \$10,310.51</b>
		<b>Total Library Funds -</b>	<b>\$523,173.86</b>
		<b>(Total Checking plus Investment Account)</b>	
<b>Dec Revenue</b>	<b>Revenue YTD July '23-Dec '23</b>	<b>Revenue YTD July '22-Dec '22</b>	<b>Current % of budgeted revenue goal</b>
\$8,852.50	\$427,669.83	\$406,130.88	103.4%
<b>Dec Expenses</b>	<b>Expenses YTD July '23-Dec '23</b>	<b>Expenses YTD July '22-Dec '22</b>	<b>Current % of budgeted expenses</b>
\$32,664.18	\$203,454.75	\$214,887.10	49.2%

Treasurer's Report - December 2023			Jan 10, 2024 Board Meeting
<b>Upcoming Projected/Completed Fundraising Revenue:</b>			
Farmer's Market (Jun-Nov 2023)	\$600	Gift of Art Dec	\$2770.89 (net)
Book Sale Sept/Oct	\$581.90	End of Year Donations	\$476.38 (gross)
Spotlight Auction Sept	\$630.50	Book Sale March	
Spotlight Auction Oct	\$164.90	Craft Fair April	
Spotlight Auction Dec			

Additional Notes:

- \* Piermont Village Tax Levy - July 2023 \$295,800
- \* School District Funds - October 2023 \$89,982.72

Approval of the Claim Sheet: Motion by Vicki Panetis. Seconded by Shauna Wennerod. The motion passed unanimously.

**VI. EXECUTIVE SESSION**

Motion to move into executive session for personnel matters was made by Sara Tucker. Seconded by Kelly Ruby. The motion passed unanimously.

Motion to move back into regular session was made by Sara Tucker. Seconded by Len Hunt. The motion passed unanimously.

**VI. DISCUSSION ITEMS**

None.

**VII. COMMITTEE REPORTS**

A. Building & Grounds

The soffits still need to be repaired. Also, the handicapped switches need to be repaired again.

**B. Budget and Finance**

We want to consider putting additional into interest-bearing accounts now that money market funds are paying 4.5% to 5% interest.

**C. Special Events and Fundraising**

Year-end donation program grossed \$476.38. We should continue to do this program going forward. The Gift of Art program was very successful. Final numbers will be reported next meeting.

Spotlight promotion for Otto's is ongoing now. Bunburry's spotlight fundraiser is next. We want to revisit doing another promotion of the bricks.

**VIII. OLD BUSINESS**

None.

**IX. NEW BUSINESS**

None.

**X. ADJOURNMENT** Motion to adjourn made by Len Hunt. Seconded by Anne O'Brien. Motion passed unanimously. The meeting adjourned at 8:10 p.m.