

Dennis P. McHugh Piermont Library
Board Meeting Minutes
Wednesday, December 13, 2023, 7:00 PM
(In person at the library)

Present: Mitch Eiss, Shauna Wennerod, Vicki Panetis, Kelly Ruby, Tina Roeder, Sara Tucker, Len Hunt

Absent: Anne O'Brien, Ed Stanford

A quorum was present in person.

I. CALL TO ORDER

The meeting was called to order by Mitch Eiss at 7:09 pm.

II. APPROVAL OF THE MINUTES for the November 8, 2023 meeting.

Motion was made by Sara Tucker. Seconded by Len Hunt. The motion passed unanimously.

III. PUBLIC EXPRESSION

There was no public discussion.

IV. LIBRARY DIRECTOR'S REPORT

Mitch Eiss reported in place of our library director, who is on maternity leave.

- A. Monthly Programming/Stats: There was a total of 1,953 library patron visits. We discussed the possibility of inviting Nancy to a board meeting to discuss the YAK group.
- B. AV Update: Our AV system control unit is fully repaired and has been up and running since December 1. The control has fully remote functionality, through the use of a mini-pad device.
- C. Crest Grant Update: We are currently going through the reimbursement process and should receive reimbursement in the new year.
- D. Snow Plowing Contract: We signed the contract with Meredith Landscaping. Mitch will request that next year they provide the quote earlier to us.
- E. Farmers Market Update: Mitch is updating the contract, and they will be using our lot starting January.

V. TREASURER'S REPORT

Treasurer's Report - November 2023			Dec 13, 2023 Board Meeting
			Fiscal Year 2023-2024 <u>Approved Budget \$412,600</u>
Operating Account +	Capital Improvement Account =	Total Checking Funds (as of 11/30/23)	Investment Account (T- Bills) (mkt value as of 12/11/23)
\$289,305.60	\$46,017.35	\$335,322.95	\$210,681.61
			YTD Inv. Returns = \$9,912.94
		Total Library Funds -	\$546,004.56
		<i>(Total Checking plus Investment Account)</i>	
Nov Revenue	Revenue YTD July '23-Nov '23	Revenue YTD July '22-Nov '22	Current % of budgeted revenue goal
\$3,701.89	\$418,817.33	\$402,008.88	101.5%
Nov Expenses	Expenses YTD July '23-Nov '23	Expenses YTD July '22-Nov '22	Current % of budgeted expenses
\$41,047.69	\$170,790.57	\$188,125.41	41.3%
Upcoming Projected/Completed Fundraising Revenue:			
Farmer's Market (Jun-Nov 2023)	\$600	Gift of Art Dec	\$3,895
Book Sale Sept/Oct	\$581.90	End of Year Donations	\$1,550
Spotlight Auction Sept	\$650	Book Sale March	
Spotlight Auction Oct	\$140	Craft Fair April	
Spotlight Auction Dec			

Approval of the Claim Sheet: Motion by Mitch Eiss. Seconded by Sara Tucker.
The motion passed unanimously.

VI. DISCUSSION ITEMS

- A. Piermont Three Centuries Book Update: The book was originally published by the Friends of the Piermont Library. The Piermont Historical Society would like to take ownership of the book and produce more copies. Mitch will let Barbara Scheulen know they can proceed.

VII. COMMITTEE REPORTS

- A. Building & Grounds: Meredith Landscaping completed the work outside to fill in the area where the ground has been sinking around the building. Joe Sarvis pruned our river spruce tree. The carpenters will come this Sunday to redo the rest of the ramp (they will replace 42 boards). The soffits will be taken care of in the spring of 2024.
- B. Special Events & Fundraising: We raised \$420 on the pumpkin-decorating event in October. We have raised \$1,550 so far for the year-end donations. Gift of Art has raised \$3,895 total so far (of which a percentage is donated to the library from the artists). To support Gift of Art, we also received donations of food and wine from Sidewalk Bistro, Sabi Sushi, Piermont Fine Wine & Spirits, as well as a \$300 gift card from Inserra/ShopRite. The Local Spotlight has generated \$790 from the first two spotlights. The next spotlight will feature Otto's, hopefully to be launched later this week. We also anticipate a joint fundraiser event with the Piermont Historical Society at Otto's in the new year. This would entail a second library program to be held at Otto's, with a focus on educating about the history of the building and the village of Piermont. Len suggested having the previous owner, David Gerhardt, as a special guest for the event.
- C. Election: There were 53 yes votes and 2 no votes to approve an increase to the annual Piermont Library tax levy. The three candidates who were running for the three trustee positions were all re-elected—Victoria Panetis, Kelly Ruby, and Ed Stanford.

VIII. OLD BUSINESS

None.

IX. NEW BUSINESS

X. ADJOURNMENT

The meeting was adjourned at 8:18pm. Motion to adjourn made by Vicki Panetis. Seconded by Tina Roeder. The motion passed unanimously.