

**Dennis P. McHugh Piermont Library**  
**Board Meeting Minutes**  
**Wednesday, October 11, 2023, 7:00 PM**

**Present:** Mitch Eiss, Len Hunt, Anne O’Brien, Vicki Panetis, Tina Roeder, Kelly Ruby, Sara Tucker, Shauna Wennerod

**Absent:** Ed Stanford

A quorum was present in person.

**I. Call to order**

The meeting was called to order by Mitch Eiss at 7:07pm.

**II. APPROVAL OF THE MINUTES** for the September 13, 2023 meeting.

Motion was made by Sara Tucker. Seconded by Len Hunt. The motion passed unanimously.

**III. PUBLIC EXPRESSION**

There was no public discussion.

**IV. LIBRARY DIRECTOR’S REPORT**

-Krissy is out on maternity leave until-mid January. In lieu of a full Director’s Report, Mitch Eiss provided a brief update indicating that everything appears to be running well in the day-to-day operations and the staff are working well together.

-The calendar of programming and events for October and November was distributed to the Board. For September, we had 2186 patron visits and 343 program and meeting participants.

-Mitch Eiss provided an update on the broken wall panel of the audiovisual system. We had another consultant review the proposed estimate from Metro Sound Pros indicating that the costs were reasonable. He will research if we can do any better. If not, we will move forward with the original proposal, Version 1 as approved by the Board.

**V. TREASURER’S REPORT**

Treasurer’s Report - September 2023	Oct 11, 2023 Board Meeting
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			<b>Fiscal Year 2023-2024 Approved Budget \$412,600</b>
<b>Operating Account +</b>	<b>Capital Improvement Account =</b>	<b>Total Checking Funds (as of)</b>	<b>Investment Account (T-Bills) (mkt value as of 10/10/23)</b>
\$244,101.37	\$46,017.35	\$290,118.72	\$208,545.26
		<b>Total Library Funds - \$498,663.98 (Total Checking plus Investment Account)</b>	
<b>Sept Revenue</b>	<b>Revenue YTD July '23-Sept '23</b>	<b>Revenue YTD July '22- Sept '22</b>	<b>Current % of budgeted revenue goal</b>
\$82.49	\$302,039.00	\$294,807.56	73.2%
<b>Sept Expenses</b>	<b>Expenses YTD July '23-Sept '23</b>	<b>Expenses YTD July '22- Sept '22</b>	<b>Current % of budgeted expenses</b>
\$30,963.16	\$92,569.75	\$92,169.59	22.4%
<b>Upcoming Projected/Completed Fundraising Revenue:</b>			
Farmer's Market		Gift of Art Dec	
Book Sale Sept/Oct		Book Sale March	
Spotlight Auction Sept	\$650	Craft Fair April	
Spotlight Auction Oct			

Additional Notes:

- \* Piermont Village Tax Levy - July 2023 \$295,800
- \* Re-invested funds into 6-month T-Bill due 12/28/23 52,000, 5.34% yield, settle date 7/3/23
- \* Re-invested funds into 12-month T-Bill due 10/3/24 83,000, 5.33% yield, settle date 10/5/23

Approval of the Claim Sheet: Motion by Kelly Ruby. Seconded by Len Hunt. The motion passed unanimously.

**VI. DISCUSSION ITEMS**

A. Dorothy Gillespie Foundation Sculpture Update — Based on the details of the proposed contract, we decided that it would not be in the library’s best interest to proceed with the proposal.

B. RCLS Integrated Library System Update — We will need to vote in November.

**VII. COMMITTEE REPORTS**

A. Special Events & Fundraising — The next Local Spotlight on The Coven’s Cupboard will begin Wednesday, October 18, and the auction will run for two weeks, ending November 1. The auction item will be on display at the library as

well as at our pumpkin-decorating event the day of Oktoberfest, October 21. We also discussed the next spotlight after this one which will run in November.

B. Budget & Finance — We reinvested the maturing T-Bill into a 12-month T-Bill, and reviewed a draft of the proposed 2024-2025 budget.

C. Building & Grounds — We discussed the problem of erosion and how to resolve it. We discussed putting a sprinkler line underneath the sidewalk to the lawn. Regarding the repair of the soffit, we received a proposal. We will likely do the repair in the spring. We also need to replace a few boards on the deck. In addition, the tree brushing the building needs to be pruned.

#### **VIII. OLD BUSINESS**

None.

#### **IX. NEW BUSINESS**

A. Motion to approve Robert O'Connor as the new hire for the Temporary Clerk position. Motion by Mitch Eiss. Seconded by Anne O'Brien.

B. Piermont Farmers Market will come back and use our space during the winter season.

#### **X. ADJOURNMENT Motion to Adjourn at 8:30 pm**

Motion by Kelly Ruby. Seconded by Anne O'Brien. The motion passed unanimously.