

**Dennis P. McHugh Piermont Library**  
**Board Meeting Minutes**  
**Wednesday, August 9, 2023, 7:00 PM**  
**(In person at the library and via zoom)**

**Present:** Mitch Eiss, Anne O'Brien, Vicki Panetis, Kelly Ruby, Ed Stanford, Sara Tucker,

**Present via zoom:** Len Hunt

**Absent:** Tina Roeder, Shauna Wennerod

**Also present:** Kristine Palacios, Director

A quorum was present in person.

**I. Call to order**

The meeting was called to order by Mitch Eiss at 7:04 pm.

**II. APPROVAL OF THE MINUTES** for the July 12, 2023 meeting.

Motion was made by Sara Tucker. Seconded by Kelly Ruby.  
The motion passed unanimously.

**III. PUBLIC EXPRESSION**

There was no public discussion.

**IV. LIBRARY DIRECTOR'S REPORT**

Ed Corey has informed us that he can start the work on the roof this coming Friday. So the library will be closed on Friday and Saturday. Emails have been sent out as well as other notices of our planned closing for the roof work. We will evaluate the progress over the weekend to determine reopening.

John Ballard is our newest hire; he is working out very well so far.

We have begun advertising for the temporary staff to come aboard during my leave.

Cost breakdown for a new ILS has come through. The cost of the product itself is essentially the same as our current product. The cost impact to us has not yet been established, but it should be the same as it is now or lower. My hope is that specific information for that will be forthcoming. The committee voted to move ahead with the Bywater KOHA product. This motion will go to the full DA in September. If it passes there, it will come to your attention next, most likely in October.

This will be my last meeting in-person. I will attend the September meeting via zoom if able.

<b>Treasurer's Report - July 2023</b>			<b>Aug 9, 2023 Board Meeting</b>
			<b>Fiscal Year 2023-2024 Approved Budget \$412,600</b>
<b>Operating Account +</b>	<b>Capital Improvement Account =</b>	<b>Total Checking Funds (as of 7/31)</b>	<b>Investment Account (T-Bills) (as of 8/8/23)</b>
\$304,760.40	\$95,561.35	\$400,321.75	\$206,736.92
		<b>Total Library Funds - \$607,058.67</b>	
		<b>(Total Checking plus Investment Account)</b>	
<b>July Revenue</b>	<b>Revenue YTD July '23- July '23</b>	<b>Revenue YTD July '22-July '22</b>	<b>Current % of budgeted revenue goal</b>
\$300,757.90	\$300,757.90	\$290,547.57	73.9%
<b>July Expenses</b>	<b>Expenses YTD July '23- July '23</b>	<b>Expenses YTD July '22-July '22</b>	<b>Current % of budgeted expenses</b>
\$30,354.19	\$30,354.19	\$33,246.60	7.4%
<b>Upcoming Projected/Completed Fundraising Revenue:</b>			

Treasurer's Report - July 2023			Aug 9, 2023 Board Meeting
Farmer's Market	\$TBD/month	Book Sale March	
Book Sale Sept		Craft Fair April	
Spotlight Auction Sept			
Gift of Art Dec			

Additional Notes:

- \* Piermont Village Tax Levy - July 2023 \$295,800
- \* Re-invested funds into 6-month T-Bill due 12/28/23 52,000, 5.34% yield settle date 7/3/23

Approval of the Claim Sheet: Motion by Anne O'Brien Seconded by Mitch Eiss. The motion passed unanimously.

**VI. DISCUSSION ITEMS**

**VII. COMMITTEE REPORTS**

A. Special Events & Fundraising

The committee has been developing ideas for a "Local Spotlight" program to highlight a business in the village, starting with Sidewalk Bistro, doing either an online auction or a paper auction.

October Fest may present additional opportunities on Oct 21.

B. Budget & Finance

The committee has met to start preparations for the 2024-25 budget. The budget is due to be presented to the board at our November board and is voted on by the community in December.

C. Building & Grounds

As noted in the Director's report, the roof work will start Friday this week.

**VIII. OLD BUSINESS**

None.

## **IX. NEW BUSINESS**

A. Motion to approve John Ballard as the new hire for the P/T Clerk position.

Motion by Vicki Panetis. Seconded by Kelly Ruby. The motion was passed unanimously.

## **X. ADJOURNMENT Motion to Adjourn at 7:55 pm**

Motion to adjourn made by Sara Tucker. Seconded by Kelly Ruby. The motion passed unanimously.