

**Dennis P. McHugh Piermont Library**

**Board Meeting Minutes**

**Wednesday, April 8, 2023, 7:00 PM**

**(In person at the Library and via zoom video)**

**Present:** Len Hunt, Anne O'Brien, Kelly Ruby, Ed Stanford, Sara Tucker, Shauna Wennerod

**Absent:** Mitch Eiss, Vicki Panetis, Tina Roeder

**Also present:** Kristine Palacios, Director

A quorum was present in person.

**I. Call to order**

The meeting was called to order by Shauna Wennerod at 7:03pm.

**II. APPROVAL OF THE MINUTES** for the Feb 8, 2023 meeting.

Motion was made by Sara Tucker. Seconded by Kelly Ruby. The motion passed unanimously.

**III. PUBLIC EXPRESSION**

There was no public discussion.

**IV. LIBRARY DIRECTOR'S REPORT**

Our Book Sale kicks off Monday. Our Craft Fair is halfway full. Please let anyone you think may be interested to fill out an application or call us.

This year's Teen Film Festival will be June 1st here at the library. We will be participating in the Piermont Film Festival this year again. We will host the family-friendly film on Sunday, June 11th.

The handicapped doors are 98% repaired: Romeo Electric and LVD Group came to troubleshoot and repair the broken mechanics and electrical. The doors are operating now, but two of our buttons need to be replaced. LVD sent us a quote on replacing them and will do the replacement if approved.

The full report is on file at the library.

**V. TREASURER'S REPORT**

Treasurer's Report - February 2023			March 8, 2023 Board Meeting
			<b>Fiscal Year 2022-2023 Approved Budget \$407,800</b>
<b>Operating Account +</b>	<b>Capital Improvement Account =</b>	<b>Total Checking Funds (as of 2/28)</b>	<b>Investment Account (T-Bills) (as of 2/28/23)</b>
\$172,018.48	\$125,561.35	\$297,579.83	\$202,689.16
		<b>Total Library Funds -</b>	<b>\$500,268.99</b>
		<b>(Total Checking plus Investment Account)</b>	
<b>Feb Revenue</b>	<b>Revenue YTD July '22-Feb '23</b>	<b>Revenue YTD July '21-Feb '22</b>	<b>Current % of budgeted revenue goal</b>
\$371.23	\$412,669.21	\$382,353.35	101.2%
<b>Feb Expenses</b>	<b>Expenses YTD July '22-Feb '23</b>	<b>Expenses YTD July '21-Feb '22</b>	<b>Current % of budgeted expenses</b>
\$31,974.31	\$281,518.36	\$291,109.72	69.0%
<b>Upcoming Projected/Completed Fundraising Revenue:</b>			
Farmer's Market	\$400/month	Book Sale (March)	\$1,000/
Book Sale (Sept)	\$1,000/\$1,065	Craft Fair (April?)	\$300/
Silent Auction (11/4-11/18)	\$300/\$1,785	Spring Concert (May?)	\$300/
Gift of Art (begins 12/4)	\$1500/\$1,418		

Approval of the Claim Sheet: Motion made by Len Hunt. Seconded by Sara Tucker.

The motion passed unanimously.

## VI. DISCUSSION ITEMS

A. Sidewalk Discussion was tabled.

B. Property Survey The need for a survey was discussed. No actions were taken.

C. Board Retreat Wrap Up Discussion was tabled.

## **VII. COMMITTEE REPORTS**

A. Goals & Strategic Planning

## **VIII. OLD BUSINESS**

## **IX. NEW BUSINESS**

A. Motion to accept the Christopher Meredith Landscaping Contract for the 2023 season, in the amount of \$2,840 for mowing and cleanup + \$640 for root mulch. Total \$3,480. Motion by Kelly Ruby. Seconded by Anne O'Brien. The motion passed unanimously.

B. Motion to approve changes made to the Policy for Art Exhibitions. Motion by Ed Stanford. Seconded by Shauna Wennerod. The motion passed unanimously.

## **X. ADJOURNMENT**

Motion made by Anne O'Brien to adjourn the meeting; seconded by Kelly Ruby. The motion passed unanimously. The meeting adjourned at 8:14pm.