

Dennis P. McHugh Piermont Library District

Board Meeting Minutes

Wednesday, April 12, 2023, 7:00 PM

(In person at the library and via phone)

Present: Mitch Eiss, Len Hunt, Anne O'Brien, Vicki Panetis, Tina Roeder, Kelly Ruby, Shauna Wennerod, Sara Tucker (by phone)

Also present: Kristine Palacios, Director

Absent: Ed Stanford

A quorum was present in person.

I. CALL TO ORDER

The meeting was called to order by Mitch Eiss at 7:07pm.

II. APPROVAL OF THE MINUTES for the April 8, 2023 meeting.

Motion was made by Anne O'Brien. Seconded by Tina Roeder. The motion passed unanimously.

III. PUBLIC EXPRESSION

There was no public discussion.

IV. LIBRARY DIRECTOR'S REPORT

Our book sale has concluded. We made \$782.00. Our Spring Craft Fair is this Saturday, 12-3pm. We have 16 vendors signed up. It should be a good event. Reminder: Our grant event is scheduled for May 6th at 5pm. Registration is open, and people are filling up the spaces, but please share around town and with those you know! We have hired a replacement for Jen Gage. Her name is Peggy Cook. She is currently in her probationary period and being trained.

Our handicapped doors are still not fully repaired. I have attempted to get alternative pricing quotes from additional vendors, but of those who have responded, they all want at least \$350 just to come out and diagnose the problem (of which we already know the diagnosis) and this \$350 will not be applied to the final bill if we go with them. I suggest that we go ahead with LVD's quote of \$3,142.00 to fix the problem and settle the matter.

We will be transitioning to a new calendar platform in June. It will be a cost savings, but the primary reason for the switch is that the five South Orangetown Libraries continue to use the same calendar and two of the libraries were very dissatisfied with the product

we have been using. We will have a short overlap of both products, but patrons won't notice too much difference.

Our front porch continues to deteriorate. Paul has once again let me know that there are several boards he will need to replace and paint. He wants to be sure we are aware that this is not solving the problem—it is just a bandaid and not a very good one. He also plans to paint the railings and decking soon; he will not strip the existing paint; he simply places another layer over the existing. To be done properly, the wood really should be stripped and then painted. This is not a job for Paul and would require us to hire someone. This will be discussed further by the Building & Grounds committee.

The full report is on file at the library.

V. TREASURER'S REPORT

Treasurer's Report - March 2023			April 12, 2023 Board Meeting
			Fiscal Year 2022-2023 <u>Approved Budget</u> \$407,800
Operating Account +	Capital Improvement Account =	Total Checking Funds (as of 3/31)	Investment Account (T- Bills) (as of 4/6/23)
\$121,099.03	\$125,561.35	\$246,660.38	\$203,620.41
		Total Library Funds - \$450,280.79	
		(Total Checking plus Investment Account)	
Mar Revenue	Revenue YTD July '22-Mar '23	Revenue YTD July '21-Mar '22	Current % of budgeted revenue goal
\$2,341.40	\$415,010.61	\$384,345.41	101.8%
Mar Expenses	Expenses YTD July '22-Mar '23	Expenses YTD July '21-Mar '22	Current % of budgeted expenses
\$30,821.55	\$312,339.91	\$321,091.02	76.6%
Upcoming Projected/Completed Fundraising Revenue:			
Farmer's Market	\$400/month	Book Sale (3/13-4/8)	\$1,000/\$782
Book Sale (Sept)	\$1,000/\$1,065	Craft Fair (April 15)	\$300/
Silent Auction (11/4- 11/18)	\$300/\$1,785	Spring Concert (May?)	\$300/
Gift of Art (begins 12/4)	\$1500/\$1,418		

Approval of the Claim Sheet: Motion made by Victoria Panetis. Seconded by Len Hunt. The motion passed unanimously.

VI. DISCUSSION ITEMS

None

VII. COMMITTEE REPORTS

A. Building & Grounds — We are getting a second bid for the roof.

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

Motion to have LVD repair the handicapped door programming made by Mitch Eiss. Len Hunt seconded the motion.

X. ADJOURNMENT

Motion made by Kelly Ruby to adjourn the meeting; seconded by Anne O'Brien. The motion passed unanimously.

The meeting adjourned at 8:03pm.