

Dennis P. McHugh Piermont Library District

August 10, 2022 Board Meeting Minutes, 7:30 PM

(In person at the Library and via video)

Present: Danial Clark, Mitch Eiss, Len Hunt, Vicki Panetis, Shauna Seung, Ed Stanford

Also present: Kristine Palacios, Director

Present via Zoom: Judy Epstein

Absent: Kelly Ruby

A quorum was present in person.

I. CALL TO ORDER The meeting was called to order by Mitch Eiss at 7:06 PM.

II. APPROVAL OF THE MINUTES

Motion to approve the minutes of the July 13, 2022 meeting was made by Danial Clark. Seconded by Len Hunt. Motion was carried unanimously.

III. PERIOD FOR PUBLIC DISCUSSION

There was no public discussion.

IV. LIBRARY DIRECTOR'S REPORT

The letter for the CREST grant consideration was sent to Senator Reichlin-Melnick's office.

We will soon have a Community Calendar shared between the five South Orangetown Libraries that will centralize all the events to one calendar. So far, Piermont and Blauvelt are live. Tappan, Orangeburg, and Palisades will be live in a few weeks.

Tutor.com is now live. It is a shared service among the five South Orangetown libraries and is free to all those with a library card in any of these five libraries, as well as all students in the school district. It provides 1-on-1 live online tutoring help and learning resources for K through to adult education. The cost to the library is \$855/year, based on the allocation of the school district funding.

We will be closed August 19th for staff training that will include the staff’s annual anti-sexual harrassment training. Board members must also complete this training annually. It can be done online.

The complete Director’s report is on file in the library.

V. TREASURER’S REPORT

Treasurer’s Report - July 2022			August 10, 2022 Board Meeting
			Fiscal Year 2022-2023 Approved Budget \$407,800
Operating Account +	Capital Fund Account =	Total Funds (as of 7/31)	
\$275,725.41	\$335,121.00	\$610,846.41	
July Revenue	Revenue YTD July '22-July '22	Revenue YTD July '21-July'21	Current % of budgeted revenue goal
\$290,547.57	\$290,547.57	\$280,756.00	71.2%
July Expenses	Expenses YTD July '22-July '22	Expenses YTD July '21-July '21	Current % of budgeted expenses
\$33,485.40	\$33,485.40	\$37,038.15	8.2%

Treasurer's Report - July 2022			August 10, 2022 Board Meeting
Upcoming Fundraising Revenue expected:			
Fall Concert	\$300	Farmer's Market	\$400/month
Gift of Art	\$1500	Book Sale	\$1000

Additional Notes:

* Piermont Library Tax Levy Funds collected by the Village of Piermont - July 2022 \$290,000

Approval of the Claim Sheet:

Motion to approve the claim sheet was made Kelly Ruby. Seconded by Danial Clark. The motion carried unanimously.

The claim sheet is on file in the library.

VI. DISCUSSION ITEMS

- A. There was continued discussion of remote meeting attendance and the state's insistence on returning to in-person meetings.

VII. COMMITTEE REPORTS

A. Building & Grounds

The newly engraved bricks were installed in the front patio.

We have a proposal from GPS to install an AES Radio that will take our security system off the phone line. This allows us to smoothly proceed with the VOIP system that is part of our DLD grant and allows us to fully discontinue Optimum services and their associated cost.

We have the proposal from Hudson Valley Fire to repair our backflow system.

B. Special events

Summer Art Class series: Monday, Tuesdays, and Wednesdays,
@5:30pm (Youth)

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(Youth)

Library Books Sale: September 12 - October 8, 2022

Free Health Screenings: September 13, 2022 @1pm

VIII. OLD BUSINESS

There was no old business.

IX. NEW BUSINESS

A. Motion to accept the application and accompanying documents for public library construction aid to be administered in accordance with the requirements of Education Law §273-a (as Amended by Chapter 148 of the laws of 2014) and Commissioner's Regulations §90.12, and to accept the conditions outlined in the RCLS Assurance letter.

Motion by Mitch Eiss Seconded by Len Hunt

The motion was approved unanimously.

B. Motion to choose IT Independence from RCLS and to adopt Frontline as our IT provider to transition us through this change, as well as to provide as needed support in the future.

Motion by Ed Stanford Seconded by Judy Epstein

The motion was approved unanimously.

C. Motion to accept the proposal from Global Protection Systems to install an AES Radio to handle security system in the amount of \$1,274.50.

Motion by Mitch Eiss. Seconded by Len Hunt.

The motion was approved unanimously.

X. ADJOURNMENT

Motion to adjourn was made by Vicki Panetis. Seconded by Len Hunt.
The motion was passed unanimously. The meeting was adjourned at 8:34.