

Dennis P. McHugh Piermont Library District

April 13, 2022 Board Meeting Minutes, 7:30 PM (in person and via video)

Present: Danial Clark, Mitch Eiss, Judy Epstein, Len Hunt, Vicki Panetis, Kelly Ruby, Ed Stanford, Cara Stepanian; Shauna Seung joined at 8:15 PM

Also Present: Kristine Palacios

Absent: none

A quorum was present

I. CALL TO ORDER The meeting was called to order by Mitch Eiss at 7:32 PM.

II. APPROVAL OF THE MINUTES

Motion to approve the minutes of the March 9, 2022 meeting as corrected was made by Judy Epstein; seconded by Cara Stepanian.

Motion was carried unanimously.

III. PERIOD FOR PUBLIC DISCUSSION

There was no public discussion.

IV. LIBRARY DIRECTOR'S REPORT

RCLS will be granted \$1.4 million in DLD construction aid for the upcoming cycle. We should consider projects for which we could apply for such aid.

Kristine has been investigating the ongoing question of our property line with the Village. She is currently waiting to hear back from the Orangetown clerk, who is trying to track down the deed to our land or a surveyor's map.

The Local History collection has been relocated to a more user-friendly location. It is still a mediated collection, but this will give patrons access while the conference room is in use.

V. TREASURER'S REPORT

Treasurer's Report - March 2022			April 13, 2022 Board Meeting
			Fiscal Year 2021-2022 Approved Budget \$388,050
Operating Account +	Capital Fund Account =	Total Funds (as of 3/31)	
\$103,521.24	\$335,086.00	\$438,607.34	
March Revenue	Revenue YTD July '21-Mar '22	Revenue YTD July '20-Mar'21	Current % of budgeted revenue goal
\$1,992.06	\$384,345.41	\$376,917.31	99% (\$3,705) shortfall)
March Expenses	Expenses YTD July '21-Mar '22	Expenses YTD July '20-Mar '21	Current % of budgeted expenses
\$30,558.52	\$339,354.35	\$278,050.22	87%*
Upcoming Fundraising Revenue expected:			
Book Sale March 12-19	\$800	Farmer's Market	\$400/month through April
Arts and Crafts Fair April 30	Est. \$1,200		
One other event in May/June TBD	Est. \$1,000		

Additional Notes:

*As previously reported, YTD Expenses also include \$34,133 of non-budgeted, unforeseen items (architect fees, oral history project expenses, front brick replacement and security battery). Expenses minus these items equal \$274,627 which is 70% of budgeted expenses.

- As previously reported, additional expenses incurred due to hiring of 2 additional staff members approved in Q1.

Approval of the Claim Sheet:

Motion to approve the claim sheet was made by Judy Epstein; seconded by Len Hunt. The motion carried unanimously

The claim sheet is on file in the library.

VI. DISCUSSION ITEMS

A. Upcoming Referendum on library funding

The referendum to increase funding for five libraries in the South Orangetown School District will take place this month. A hearing is scheduled for April 20th in the Blauvelt library. The vote is April 28th. Piermont residents will vote at the Palisades Library.

B. Farmers' Market

The current arrangement with the Farmers' Market runs through April. The board discussed various aspects of the Farmers' Market and agreed to extend the arrangement beyond the end of April. There was also discussion of the need to change market hours when there is a conflict with library programs.

C. Possible Board Retreat

Mitch Eiss proposed holding a board retreat to discuss strategic plans updates and other general topics. The board was agreed that such a retreat would be useful. The retreat is scheduled for May 26 from 9am-12pm.

VII. COMMITTEE REPORTS

A. Building and Grounds

The large computer desk on the north side of the library will be dismantled and relocated in the south side with our other patron computers. This move will open up the space on the north side. We can reuse most of the materials plus shelving and other materials to re-do the area to the south side.

We will also remove the large table that is currently anchored and immovable in the children's room. Moving the table out will allow more flexible use of the room.

The Building and Grounds committee should work up a plan for other "small" projects that could be executed or which could be funded through RCLS and DLD aid. Projects could include: security cameras, better storage areas, construction of a director's office, or a partition to divide the main library space.

B. Special Events and Outreach

Our Book Sale was successful and raised \$800. The committee is considering a concert, likely on a Saturday or Sunday in September, and may make it a fund-raiser.

Ben McGrath, who writes for the New Yorker and is a Piermont resident, will present a program at the library on May 3.

VIII. OLD BUSINESS

There was no old business.

IX. NEW BUSINESS

There was no new business.

X. ADJOURNMENT

Motion to adjourn was made by Lenn Hunt; seconded by Cara Stepanian. The motion passed unanimously. Meeting was adjourned at 9:22.