

# CODE OF CONDUCT

*approved by the Board of Trustees 9/8/10, revised 11/02/11, revised 07/10/19*

Please follow these simple rules of conduct at the library:

1. Turn cell phones and pagers off or set them to vibrate.
2. Use cell phones and pagers in the lobby area or outdoors only.
3. Keep speaking voices low so as not to disturb other library users.
4. Only one person at a time may sit at a computer workstation unless someone requires help with a specific task.
5. Behave in a civil manner toward other library users and library staff. Disruptive, dangerous, offensive, abusive or otherwise inappropriate behavior can result in removal from the premises.
6. When using computers, abide by the Policy on Use of the Internet, Library Public Computers and Wireless Access.
7. Please be respectful and do not use our computers or internet access to view offensive or illegal material, or to commit illegal acts.
8. Adhere to the library's unattended child policy. Children age 11 and under must be accompanied by a parent, guardian or other responsible caregiver.
9. Children age 5 and under are not permitted to use the adult computer workstations.
10. Pets are not permitted in the library. Only animals properly identified as service animals and/or those involved in library programming are permitted.
11. No skateboarding, bicycle riding, rollerblading, roller skating or scooter riding on front porch or ramp.

*If you have a complaint about the library, please ask a staff member for a "Complaint Form" so that the Director and Board of Trustees can address your grievance.*

*Thank you for adhering to our Code of Conduct so that you and those around you can enjoy using the library.*