

Dennis P. McHugh Piermont Library

Board Meeting Minutes

Tuesday, February 13, 2024

(via zoom due to snow storm)

Present via zoom: Mitch Eiss, Len Hunt, Anne O'Brien, Vicki Panetis, Tina Roeder, Kelly Ruby, Ed Stanford, Sara Tucker, Shauna Wennerod

Also present: Kristine Palacios, Director

A quorum was present, all via zoom

I. Call to order

The meeting was called to order by Mitch Eiss at 7:04 p.m.

II. APPROVAL OF THE MINUTES for the January 10, 2024 meeting.

The motion was made by Tina Roeder. Seconded by Kelly Ruby. The motion passed unanimously.

III. PUBLIC EXPRESSION

There was no public discussion.

IV. LIBRARY DIRECTOR'S REPORT

All our numbers for circ, visits, programming held steady during our Director's leave and are all very positive.

Programming upcoming of note: American Music on 2/20, Knickerbocker Village on 3/19, and Yankee Stadium Organist on 3/26.

We are looking at holding a spring book sale in mid-March through mid-April. Specific dates are TBD—likely ending the weekend before the date chosen for our craft fair, as we do not have enough tables to run the events concurrently.

For Gift of Art: We grossed \$5,503, on which we netted \$2,771. Last year we netted \$1,418.

KOHA migration pre-steps have begun. We are conducting an inventory now and will begin training in the coming months. Jana and I will be the first line staff and will then train the rest of the staff.

I'd like to suggest that we price out replacing our decking and front stairs with new, unpainted wood as we did with the ramp. The painted surfaces are incredibly slippery in damp conditions, regardless of temperatures and pose a hazard to those entering. It may be a larger job than Tommy can do. Alternatively, we can apply for this year's DLD grant to see if we can get a 30% match for costs for redoing the whole deck. For DLD, it cannot be a "repair" and would need to be a full replacement. This work would be in the fall.

We would like to send Nancy and Jana to the NYLA Conference this fall. The conference is Nov. 5th and Nov. 6th in Syracuse. Typically, the library would pay for conference fees plus hotel expenses. Registration opens March 1.

V. TREASURER'S REPORT

Treasurer's Report - January 2024			Feb 13, 2024 Board Meeting
			Fiscal Year 2023-2024 Approved Budget \$413,600
Operating Account +	Capital Improvement Account =	Total Checking Funds (as of 1/31/24)	Investment Account (T-Bills) (mkt value as of 2/13/24)
\$217,339.99	\$54,035.35	\$271,375.34	\$212,603.09
			Inv. Returns = \$12,752.55 (since inception)
		Total Library Funds -	\$483,978.43
		(Total Checking plus Investment Account)	

Treasurer's Report - January 2024				Feb 13, 2024 Board Meeting
Jan Revenue	Revenue YTD July '23-Jan'24	Revenue YTD July '22-Jan '23	Current % of budgeted revenue goal	
-\$1,025.96	\$426,384.26	\$411,236.31	103.1%	
Jan Expenses	Expenses YTD July '23-Jan'24	Expenses YTD July '22-Jan '23	Current % of budgeted expenses	
\$40,876.05	\$243,044.73	\$248,482.38	58.7%	
Upcoming Projected/Completed Fundraising Revenue:				
Farmer's Market (Jun-Nov 2023)	\$600	Gift of Art Dec	\$5,378 (gross)	
Book Sale Sept/Oct	\$581.90	End of Year Donations	\$1,847.60 (net)	
Spotlight Auction Sept	\$650	Book Sale March		
Spotlight Auction Oct	\$140	Craft Fair April		
Spotlight Auction Dec	\$414.15			

Additional Notes:

- * Piermont Village Tax Levy - July 2023 \$295,800
- * School District Funds - October 2023 \$89,982.72

Approval of the Claim Sheet: Motion by Sara Tucker. Seconded by Len Hunt. The motion passed unanimously.

VI. DISCUSSION ITEMS

A. 259 Funding (public library funding through local school districts)

There was discussion of the 259 funding and plans for a possible referendum this spring. We will continue the discussion as we get additional information.

VII. COMMITTEE REPORTS

A. Special Events and Fundraising

The online payment platform, Givebutter, is working well now, and we have expanded its use to the website for any type of donation.

We are continuing with the Local Spotlight initiative. Currently the Spotlight is on Bunbury's. We will continue to evaluate effectiveness.

March 25th is a joint fundraiser with the PHS. The program is at Otto's - an inside "glimpse" at the history and reimagination of the space with Jill Kaliff. We are hoping to get 75 people @ \$30 each with the proceeds to be split with PHS.

Working on the Spring Crafts Fair. The date has been set for May 4.

B. Building & Grounds

We need to rebuild the decking and front stairs and should do the back stairs at the same time and try to get a grant for all of that work.

C. Budget and Finance

We are continuing to consider moving a portion of our operating funds to interest-bearing accounts.

VIII. OLD BUSINESS

None.

IX. NEW BUSINESS

A. Motion to accept the slate of officers for 2024 (Mitch Eiss, president; Shauna Wennerod, Vice President; Vicki Panetis, Treasurer; Ed Stanford, Secretary)

Motion by Mitch Eiss. Seconded by Len Hunt. Motion passed unanimously.

B. Motion to keep Robert O'Connor on a library Sub-list

Motion by Ed Stanford. Seconded by Len Hunt. Motion passed unanimously.

C. Motion to accept staff raises as recommended by the Budget & Finance committee.

Motion by Shauna Wennerod. Seconded by Tina Roeder. Motion passed unanimously.

X. ADJOURNMENT Motion to adjourn was made by Sara Tucker. Seconded by Len Hunt. Motion passed unanimously. The meeting was adjourned at 9:07 p.m.