

Dennis P. McHugh Piermont Library
Board Meeting Minutes
Wednesday, March 13, 2024 7:00 PM
(In person at the library and via zoom)

Present: Mitch Eiss, Len Hunt, Anne O'Brien, Vicki Panetis, Kelly Ruby, Ed Stanford, Shauna Wennerod

Present via zoom: Tina Roeder

Absent: Sara Tucker

Also present: Kristine Palacios, Director

A quorum was present in person.

I. Call to order

The meeting was called to order by Mitch Eiss at 7:05 pm.

II. APPROVAL OF THE MINUTES for the February 14, 2024 meeting

Motion was made by Anne O'Brien. Seconded by Shauna Wennerod
The motion passed unanimously.

III. PUBLIC EXPRESSION

There was no public discussion.

IV. LIBRARY DIRECTOR'S REPORT

Patron visits continue to be on track. We've seen a jump in periodicals—all digital.

As the winter months are wrapping up, we are getting ready for a lot of spring activity. Programming upcoming of note: Knickerbocker Village on 3/19, Yankee Stadium Organist on 3/26, Poe Show LIVE! 4/30.

The book sale will be held June 6th through June 29th. Collection will be May 6th to May 24th. The craft fair will be May 4th.

The annual state report has submitted. We are continuing to inventory the collection and getting ready for Koha and Summer Reading. Kristine is spearheading getting a shared tool with the five SOCSO libraries that will allow for

digital circulation of our museum passes. The platform should be launch-ready in April.

The vote for the 259 funding will be held June 11th. The five library directors met with the school district administrators to discuss the new levy. A public meeting will be held to field questions on May 21st @7pm at the Greenbush Auditorium 1.

V. TREASURER’S REPORT

Treasurer’s Report - February 2024			Mar 13, 2024 Board Meeting
			Fiscal Year 2023-2024 Approved Budget \$413,600
Operating Account +	Capital Improvement Account =	Total Checking Funds (as of 2/29/24)	Investment Account (T-Bills) (mkt value as of 3/12/24)
\$196,927.97	\$54,035.35	\$250,963.32	\$213,401.53
			Inv. Returns = \$13,550.87 (since inception)
			Total Library Funds - \$464,364.85
			(Total Checking plus Investment Account)
Feb Revenue	Revenue YTD July '23-Feb'24	Revenue YTD July '22-Feb'23	Current % of budgeted revenue goal
\$4,083.54	\$430,467.80	\$411,607.54	104.1%
Feb Expenses	Expenses YTD July '23-Feb'24	Expenses YTD July '22-Feb'23	Current % of budgeted expenses
\$28,567.49	\$271,994.78	\$280,456.69	65.7%
Upcoming Projected/Completed Fundraising Revenue:			
Farmer’s Market (Jun- Nov 2023)	\$600	Book Sale March	

Treasurer's Report - February 2024			Mar 13, 2024 Board Meeting
Book Sale Sept/Oct	\$581.90	Craft Fair May	
Spotlight Auctions Sept-Jan	\$1,404		
Gift of Art Dec	\$2,770.89 (net)		
End of Year Donations	\$1,847.60 (net)		

Additional Notes:

- * Piermont Village Tax Levy - July 2023 \$295,800
- * School District Funds - October 2023 \$89,982.72
- * Re-invested funds into 6-month T-Bill due 12/28/23 52,000, 5.34% yield, settle date 7/3/23
- * Re-invested funds into 12-month T-Bill due 10/3/24 83,000, 5.33% yield, settle date 10/5/23
- * Re-invested funds into 6-month T-Bill due 6/27/24 54,000, 5.15% yield, settle date 12/28/23
- * Received Dasny \$50k grant check March 4 (will be on March report)
- * Received \$10k check from Veteran's Memorial Assoc March 4 (will be on March report)

Approval of the Claim Sheet: Approval of the claim sheet was tabled, pending further information. Motion to table was made by Len Hunt; seconded by Anne O'Brien. The motion passed unanimously.

VI. DISCUSSION ITEMS

A. Landscaping Contract

The landscaping contract for next year will be the same as prior year and was the only bid received. We continue to believe that work is well done.

VII. COMMITTEE REPORTS

A. Special Events & Fundraising

The Spotlight Event featuring Otto's is set for following week, and we hope to sell more tickets. The next Spotlight Event will feature Riley's.

B. Building & Grounds

There was discussion of the need to make soffet repairs in order to eliminate bee and/or wasp nesting.

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

- A. Motion to move \$125K from operating reserve account into t-bills for two months.

Motion was made by Ann O'Brien. The motion passed unanimously.

- B. Motion to approve soffet repairs not to exceed \$4,500.

Motion was made by Len Hunt and seconded by Kelly Ruby. The motion passed unanimously.

Len Hunt discussed preliminary work on applying for construction grant to cover the cost of replacing the railings and decking on front porch and ramp of the Library, as well as railings and decking for rear entrance. The new decking would be a concrete decking, which looks like wood but will need no maintenance. We may also consider replacing the ramp boards with the new material. The railings would be white vinyl Trex brand railings, which will need only occasional cleaning. The current condition of the decking and the constant maintenance required painting the railings and spindles every year warrant considering this work.

X. ADJOURNMENT

Motion to Adjourn was made by Ed Stanford and seconded by Shauna Wennerod. The motion was passed and we adjourned at 8:07.