

Dennis P. McHugh Piermont Library District

Board Meeting Minutes

Wednesday, October 12, 2022, 7:00 PM

(In person at the Library and via zoom video)

Present: Danial Clark, Mitch Eiss, Vicki Panetis, Kelly Ruby, Shauna Seung, Ed Stanford

Also present: Kristine Palacios, Director

Present via Zoom: Judy Epstein, Len Hunt

Absent: none

A quorum was present in person.

I. Call to order

The meeting was called to order by Mitch Eiss at 7:02.

II. Approval of the minutes for the September 14, 2022 meeting
Motion was made by Kelly Ruby. Seconded by Judy Epstein. The motion passed unanimously.

III. Public Expression

There was no public discussion.

IV. Audit

Joann Arendes and David Rackin from Berard and Associates presented the findings of their recently completed audit of the financial statements of the Piermont Public Library as of June 30, 2022. The audit concluded that our financial statements “present fairly, in all material respects the financial position of the Dennis P. McHugh Piermont Pubic

Library as of June 30, 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States.”

The full auditor’s report is available on file in the Library.

V. LIBRARY DIRECTOR’S REPORT

The Annual Book Sale has finished, and the Library made \$1,065.

The AES radio installation is complete. Romeo Electric will be doing the outdoor lighting repair for the light bollards next week.

All staff have completed their Sexual Harassment Prevention Training.

We will be submitting a grant application for \$1,100 to ArtsWestchester for a group that performs Indian Dance. If the grant is awarded to us, the performance will be held at the Library on May 6th, 2023.

VI. TREASURER’S REPORT

			Oct 12, 2022 Board Meeting
			Fiscal Year 2022-2023 Approved Budget \$407,800
Operating Account +	Capital Fund Account =	Total Funds (as of 8/31)	
\$220,921.46	\$335,121.00	\$556,042.46	
Sept Revenue	Revenue YTD July '22-Sept '22	Revenue YTD July '21-Sept'21	Current % of budgeted revenue goal
\$1,505.47	\$294,807.56	\$284,622.97	72.3%

			Oct 12, 2022 Board Meeting
Sept Expenses	Expenses YTD July '22-Sept '22	Expenses YTD July '21-Sept '21	Current % of budgeted expenses
\$28,721.11	\$92,408.39	\$124,503.58	22.7%
Upcoming Fundraising Revenue expected:			
Spring Concert	\$300	Farmer's Market	\$400/month
Gift of Art	\$1500	Book Sale	\$1000

Additional Notes:

- * Piermont Village Tax Levy - July 2022 \$290,000
- * Library System Grant LARC/LLSA - Aug 2022 \$1,291

Approval of the Claim Sheet: Motion made by Judy Epstein. Seconded by Shauna Seung. The motion passed unanimously.

VII. DISCUSSION ITEMS

- A. Midyear raises for staff were discussed.
- B. Curti's Landscaping, Inc. Discussion of dispute with Curti's Landscaping over masonry work.
- C. Board Retreat: The board discussed the possibility of a board retreat in the first quarter of 2023.
- D. Election Calendar

The election is scheduled for December 14, 2022. Danial Clark laid out the entire schedule for petitions (due Nov 28), press releases, arrangements for recruitment of poll workers, printing of ballots, etc.

VIII. COMMITTEE REPORTS

A. Special Events

September fund-raiser postponed because of weather and will be held in the spring. The committee is considering still running the silent auction

IX. OLD BUSINESS

None.

X. NEW BUSINESS

A. Motion to amend the 2022/23 budget as recommended by the Budget & Finance Committee.

Motion to table this motion until the November board meeting.
Motion by Mitch Eiss. Seconded by Vicki Panetis. The motion passed unanimously.

XI. ADJOURNMENT

Motion to adjourn made by Mitch Eiss. Seconded by Ann O'Brien. The motion passed unanimously.
The meeting was adjourned at 8:28 PM.