

Dennis P. McHugh Piermont Library District

September 14, 2022 Board Meeting Minutes, 7:00 PM

(In person at the Library and via video)

Present: Mitch Eiss, Len Hunt, Vicki Panetis, Kelly Ruby, Ed Stanford

Also present: Kristine Palacios, Director, Sara Tucker, Guest

Present via Zoom: Judy Epstein, Shauna Seung

Absent: Danial Clark

A quorum was present in person.

I. CALL TO ORDER The meeting was called to order by Mitch Eiss at 7:04 PM.

II. APPROVAL OF THE MINUTES

Motion to approve the minutes of the August 10, 2022 meeting was made by Kelly Ruby. Seconded by Len Hunt. Motion was carried unanimously.

III. PERIOD FOR PUBLIC DISCUSSION

There was no public discussion.

IV. LIBRARY DIRECTOR'S REPORT

The DLD grant was submitted. Twenty libraries applied and the amount totaled \$6,576,500. RCLS has \$1,458,300 to distribute to these projects. Frontline will begin work on transitioning our IT in early November. The goal is to have this completed by early December so that we will have a short month of overlap to ensure a smooth transition.

The curtains have arrived and are installed.

The Summer Reading program has concluded. We had 39 registered children and 30 adult participants.

The complete Director's report is on file in the library.

V. TREASURER'S REPORT

Treasurer's Report - August 2022			Sept 14, 2022 Board Meeting
			Fiscal Year 2022-2023 Approved Budget \$407,800
Operating Account +	Capital Fund Account =	Total Funds (as of 8/31)	
\$248,412.56	\$335,121.00	\$583,533.56	
Aug Revenue	Revenue YTD July '22-Aug '22	Revenue YTD July '21-Aug'21	Current % of budgeted revenue goal
\$2,754.52	\$293,302.09	\$282,611.62	71.9%
Aug Expenses	Expenses YTD July '22-Aug '22	Expenses YTD July '21-Aug '21	Current % of budgeted expenses
\$30,201.88	\$63,687.28	\$80,851.47	15.6%
Upcoming Fundraising Revenue expected:			
Fall Concert	\$300	Farmer's Market	\$400/month
Gift of Art	\$1500	Book Sale	\$1000

Additional Notes:

- * Piermont Village Tax Levy - July 2022 \$290,000
- * Library System Grant LARC/LLSA - Aug 2022 \$1,291

Approval of the Claim Sheet:

Motion to approve the claim sheet was made by Len Hunt. Seconded by Vicki Panetis. The motion carried unanimously.

The claim sheet is on file in the library.

VI. DISCUSSION ITEMS

There were no discussion items.

VII. COMMITTEE REPORTS

A. Special Events

The Book Sale is going on now and will run through October 8.

Concert Fundraiser with the Old No. 7 Band will be held on Sunday, October 2. Food, raffles.

B. Building & Grounds

Discussion of the problems with the sidewalk poured in winter two years ago and potential remedies.

VIII. OLD BUSINESS

There was no old business.

IX. NEW BUSINESS

A. Motion to approve and sign RCLS ILS contract. Motion by Mitch Eiss. Seconded by Kelly Ruby. The motion passed 6-1.

B. Motion to approve changes made to Collection Development Policy. Motion by Kelly Ruby. Seconded by Len Hunt. The motion passed unanimously.

C. Motion to appoint Ann O'Brien to fill the vacant seat on the Board of Trustees Motion by Judy Epstein. Seconded by Shauna Seung.

The motion passed unanimously.

D. Motion to move up to \$250,000 of Capital Account funds to interest-bearing financial instruments in compliance with New York State guidelines.

Motion by Vicki Panetis. Seconded by Len Hunt. The motion passed unanimously.

X. ADJOURNMENT

Motion to adjourn was made by Mitch Eiss. Seconded by Len Hunt. The motion was passed unanimously. The meeting was adjourned at 8:16